**Automotive Technology Work Order Request**

**Holly Springs Career and Technical Center**

This work request will only be accepted in so far as it contributes to the training plan of the school and can benefit the learning process of the students involved. All jobs will be performed by students in a learning environment while being properly supervised by instructors. Holly Springs Career and Technical Center does not guarantee or warrant any repairs nor liable for articles or vehicles requiring over night storage.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone#:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Labor Cost**

Tune-up $15.00

Brake Job (turn rotors & drums) $20.00

Change Transmission fluid $15.00

Replace Front Transmission Seal $25.00

Change Oil $10.00

Replace Universal Joint $20.00

Replace Water Pump $20.00

Replace Brakes (pads/shoes) $15.00

Replace Clutch & Pressure Plate $30.00

Wheel Balance $10.00

Labor cost not listed will be accessed by instructor’s evaluation or work request.

COMPLETION OF THIS REQUEST IN NOT A COMMITMENT THAT SERVICES WILL BE PERFORMED.

**TEACHER’S EVALUATION**

Make/Model of Vehicle \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Body Type \_\_\_\_\_\_\_\_\_\_ License Plate#\_\_\_\_\_\_\_\_

Description of Services Requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Approval \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Disapproval \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Labor Cost \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Starting Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Completion Date \_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Director’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_